Vitextra Short URL

Administrator Quick Start Guide

New to Vitextra Short URL for SharePoint®? Use this guide to setup the solution.

1

Download Package
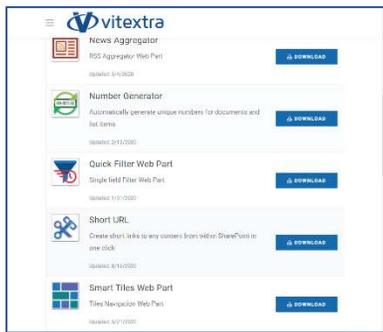
1. Go to Vitextra download center (https://vitextra.com/en/downloads)
2. Scroll down to the **Short URL**
3. Click **Download**

2

Install Solution

4. Extract zip-archive to SharePoint Server
5. Run **setup.exe**
6. Perform Next-Next and wait for the installation

3

Activate App Feature
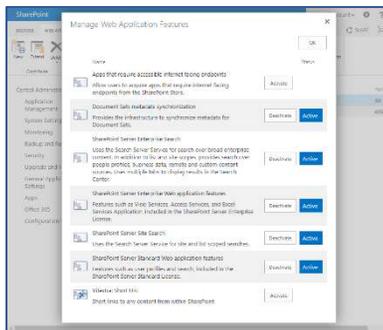
7. Open **SharePoint Central Administration**
8. Go to **Manage Web Applications**
9. Select web application where you need to enable Short URL
10. Click **Manage Features** on the ribbon
11. Scroll down to **Vitextra: Short URL** and click **Activate**

Note: if the feature is already activated deactivate it and activate again.

4

Activate Site Feature
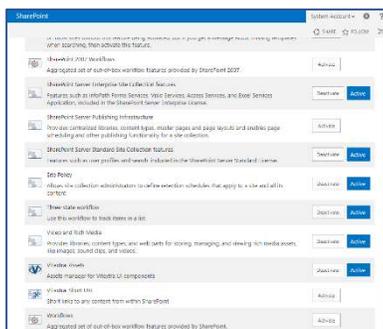
12. Open SharePoint site where you need to enable Short URL
13. Go to **Site Settings**
14. Select **Site collection features** under **Site Collection Administration** section
15. Scroll down to **Vitextra: Short URL** feature and click **Activate**