KNOWLEDGE BASE ARTICLE

Vitextra List Filter: Filtering Controls and Supported Column Types

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This article describes the filtering controls provided by the Vitextra Filter web part for SharePoint and the column types each supports.

Introduction

The Vitextra List Filter web part provides more than ten specialized filtering controls for searching data in **SharePoint** lists and document libraries. You can use native SharePoint controls such as the People Picker and Term Picker, as well as specialized ones like Autocomplete and **List** with multiple selections.

The Vitextra Filter **web part** works with any type of SharePoint list - task lists, document libraries, image libraries, contacts, custom lists, and more.

Filtering Controls

The Vitextra Filter web part has 14 controls. Some can filter several column types, while others are designed for specific column types - for example, the People Picker and the Yes/No control.

Text



Text control

The Text control filters a column by a text value, returning only the items whose column contains the filter text. If the control has no value, it is ignored.

Note

The filter query generated by the Vitextra Filter web part is case-insensitive. For example, the filter criteria **Vitextra** and **VITEXTRA** are the same.

Supported column types:

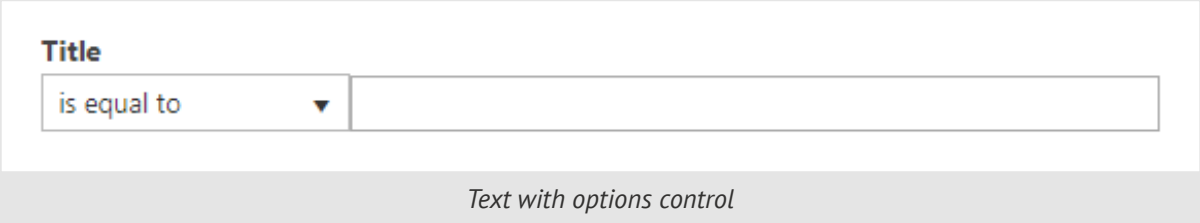
- Single line of text
- Multiple lines of text
- Choice (Multi Choice)
- Number
- Currency

- Lookup
- Hyperlink or Picture
- Calculated
- Computed
- **Managed Metadata**
- Approval Status

Note

Filtering a lookup column works by its Value, not its ID.

Text with options



Text with options control

The Text with options control lets you choose the operator used to search the data. The operator specifies how the filter value is compared to the column value. The filter operators supported by the List Filter web part are listed in the following table:

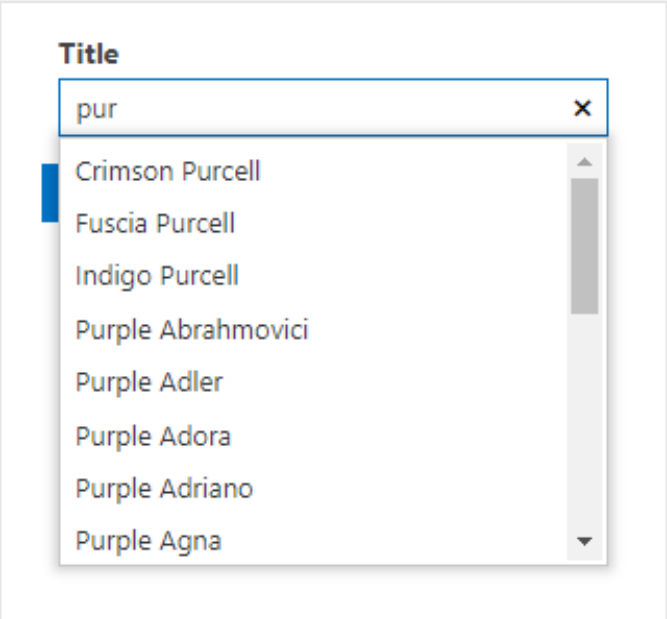
Operator	Uses
is equal to	Use for an exact match.
does not equal to	Returns items that don't have the value you enter.
begins with	Use when you know what the column value starts with.
is greater than	Returns items whose column value is greater than the value you enter.
is greater than or equal to	Returns items whose column value is greater than or equal to the value you enter.
is less than	Returns items whose column value is less than the value you enter.

Operator	Uses
is less than or equal to	Returns items whose column value is less than or equal to the value you enter.

Supported column types:

- Single line of text
- Multiple lines of text
- Choice (Multi Choice)
- Number
- Currency
- Lookup
- Hyperlink or Picture
- Calculated
- Computed
- Approval Status

Autocomplete



Autocomplete control

The Autocomplete control shows up to 20 suggestions after the user types at least one character.

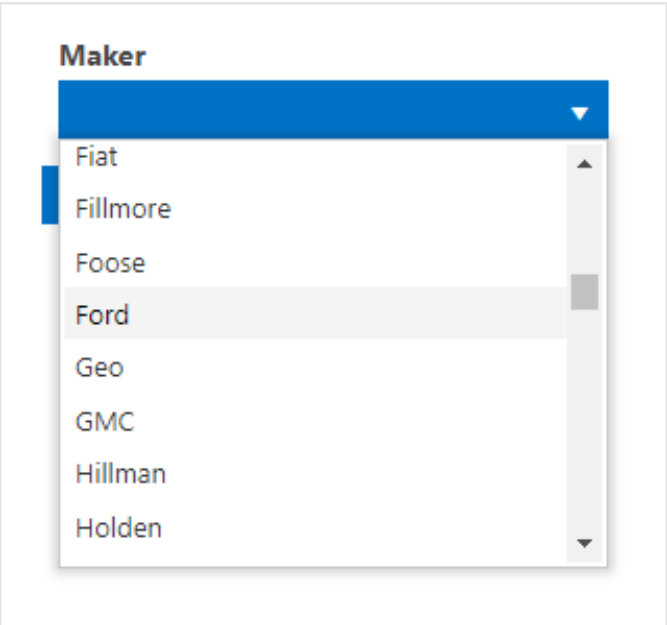
Warning

Suggestions provided by the Autocomplete control may include values from items the current user doesn't have permission to **view**.

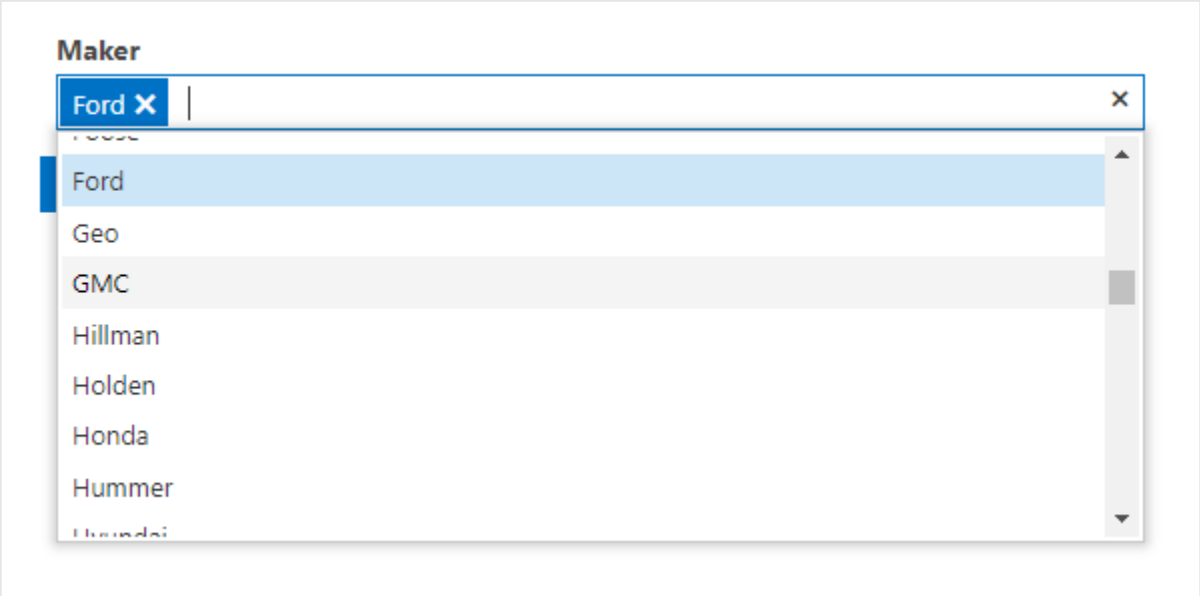
Supported column types:

- Single line of text
- Person or Group
- Managed Metadata

List



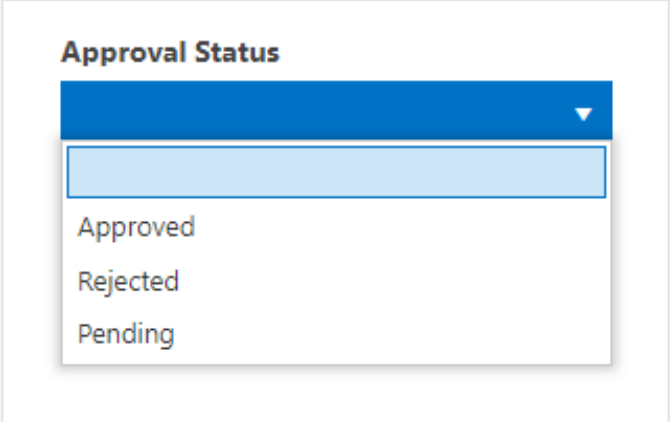
List control



List with multiple selection control

The List control lets you select one or more of the values present in the column to filter the data. The options are generated from the column's unique values.

The List control can also filter by approval status:



List of approval statuses

Supported column types:

- Single line of text
- Choice
- Lookup
- Person or Group
- Managed Metadata
- Approval Status

Tip

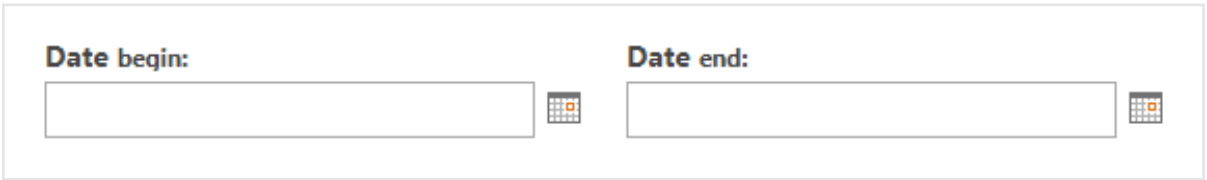
Avoid the List control when a column has a large number of unique values, as it can hurt UI performance. Use the Autocomplete control instead.

Date

This filtering control can be applied only to Date and Time columns.



Date Picker control



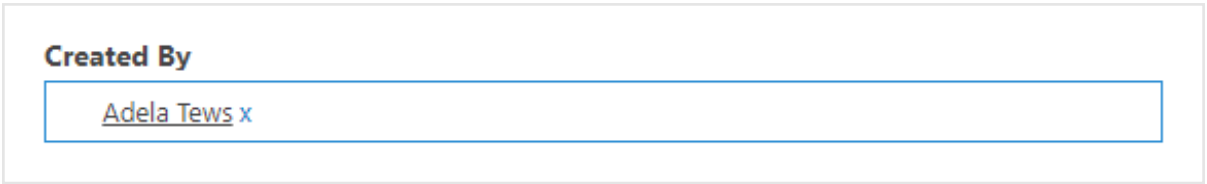
Date Range control

The Date control filters a column by a specific date or a date range.

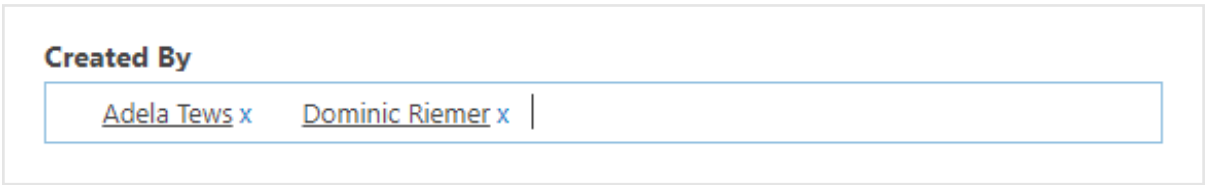
Tip

With the Date Range control, you can specify only the minimum or only the maximum value. This is equivalent to the "is greater than or equal to" and "is less than or equal to" filters, respectively.

User or Group



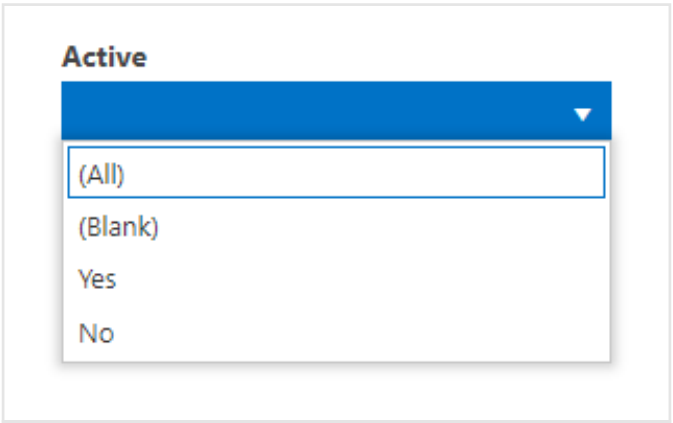
User Picker control



User Picker with multiple selection

The User or Group control lets you pick user-related entities such as a User, SharePoint Group, or AD Group. The filter returns only the items where the column matches the selected value (or any of them, for multiple selections).

Yes/No

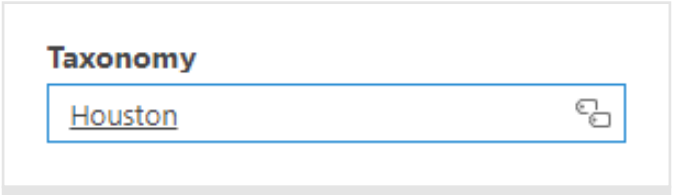


Yes/No control

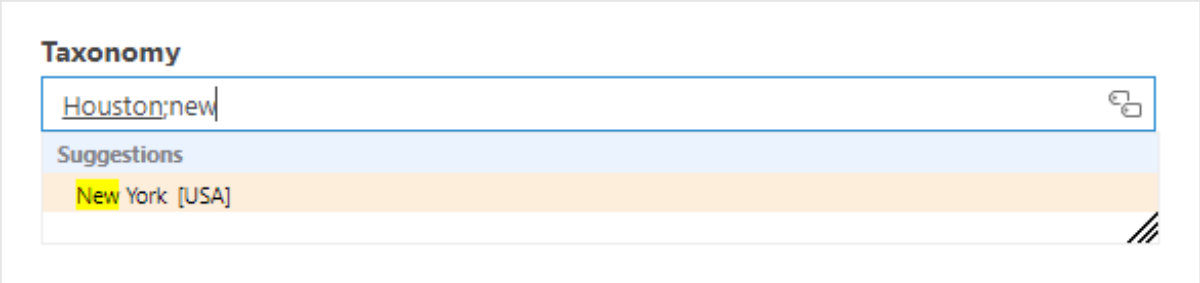
A filtering control for choosing one of the following options to filter list items or documents:

- **(All)** - returns all items.
- **(Blank)** - returns only the items where the column has no value.
- **Yes** - returns only the items where the column is Yes.
- **No** - returns only the items where the column is No.

Taxonomy Term



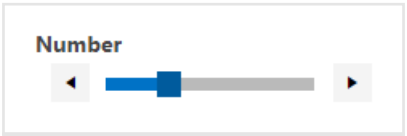
Term Picker control



Term Picker with multiple selection

A filtering control that provides the native SharePoint Term Picker for choosing one or more taxonomy terms.

Slider



Slider control

The Slider lets you set the filter value by choosing a point in the range between the column's minimum and maximum values.

Supported column types:

- Number
- Currency

Number Range



Number Range control

The Number Range control filters Number and Currency columns by a minimum and/or maximum value.

Tip

With the Number Range control, you can specify only the minimum or only the maximum value. This is equivalent to the "is greater than or equal to" and "is less than or equal to" filters, respectively.

Supported column types:

- Number
- Currency

Matrix

The matrix below shows the supported SharePoint column types and the filtering controls that can be applied to each:

	Text	Text with options	Autocomplete	List	List (multiple)	Date	Date Range	Friendly Date Range	User or Group*	Yes/No	Taxonomy Term*	Slider	Number Range
Single line of text	☑	☑	☑	☑	☑								
Multiple lines of text	☑	☑											
Choice	☑	☑		☑	☑								
Number	☑	☑										☑	☑
Currency	☑	☑										☑	☑
Date and Time						☑	☑	☑					
Lookup	☑	☑		☑	☑								
Yes/No				☑						☑			
Person or Group			☑	☑	☑				☑				
Hyperlink or Picture	☑	☑											
Calculated	☑	☑											
Computed	☑	☑											
Managed Metadata	☑		☑	☑	☑						☑		
Approval Status	☑	☑		☑	☑								

*Including multiple values mode

List Filter Controls and Supported Column Types Matrix

Terms

List
A list is a storage unit in SharePoint. A list can contain columns of different types, content types, and views. A document library is a special type of list and therefore inherits the functionality of a list.

Managed Metadata
Managed metadata is a hierarchical collection of centrally managed terms that can be used as attributes of items in SharePoint. It is stored in the term store and is used for consistent tagging, navigation, and search refinement.

SharePoint
SharePoint is a web-based collaboration platform that provides content management, document management, workflow applications, search, and other tools that empower employees and teams to work together. SharePoint is also a secure place to store, organize, and access shared information.

View
A view is a saved configuration that determines which items of a list or library are displayed and how, including the columns, sorting, filtering, grouping, and layout. Views can be personal or public.

Web Part
A web part is a primary building block of functionality or content placed on a SharePoint page. Some web parts support customization, such as configuring the web part or changing its appearance.